
Syllabus

• April 29, 2015

Attendance: If a student is ill or has an excused absence, every accommodation will be made to help that student make up the work missed. Students have one day for each day they are absent to make up the work they missed when absent. It is the student's responsibility to ask for the work they missed while absent, to complete that work in a timely manner, and submit it for grading. When students are absent, they are expected to get the work they missed from the "Absent folder" and write one paragraph about anything they'd like per day absent to make up missing warm-ups. If an assessment was missed, students are expected to arrange a time with the teacher to complete the test or quiz they missed.

Late Work: Assignments (homework, class work, projects, etc.) need to be turned in on the due date. When a student has an excused absence, work will be considered "on-time" if turned in within the grace period. Grace periods for excused absences are the number of days missed plus one day. For example, if the student missed 2 days, the grace period would be 3 days from the day they return to complete the missed work. For unexcused absences, and assignments that were not turned in on time, late work will be accepted under the following conditions:

It must be submitted within two weeks of the due date (it can't be more than 2 weeks late).

Late work needs to be turned in before or after school to me or brought to the office with my name clearly written across the top for the office staff to place in my box.

Late work must be turned in with a "Late Work Submission Request" or one paragraph explaining why it

is late and what the student will do next time to avoid late work.

Grading: Grading will be conducted in a two part system to better articulate the students' achievement, by pairing a standards based grading system with a traditional letter grade.

COW	4	3	2	1
Attendance Participation	Always present Never late Willingly engaged Passionate Ready to work Involved Connected Positive Energy	Sometimes late Excused absences/calls in Makes up absences Engaged without full commitment Inconsistent focus	Some Absences/calls in Late often Low energy Distracted	3 Absences Does not call in absences Negative energy Disconnected Disruptive Inattentive
Discussion	Useful/ non-directorial comments Empathetic/ non-judgmental Good listening skills Emotionally supportive	Comments too directorial at times At times too critical/judgmental Sometimes inattentive	Comments too often/ or too infrequently Mostly directorial Passively critical Shows partiality/frustration/indifference	Inattentive or negative comments
Physical Support	Ready, willing, able to help in class setups/ clean up Anticipates problems Volunteers as designer Volunteers as a m.	Helps when asked Sometimes anticipates	Only helps when asked Sometimes avoids problems Reluctant attitude	Never helps, always avoids Creates problems, leaves mess for others
Organization	Clear concept Communicates ideas well Very well prepared/ rehearsed Plans ahead Manages time well Helpful/mindful of Bigger Picture	Not fully prepared Unrehearsed material Not always able to communicate Mushy/ Not specific Doesn't always use time well Sometimes shortsighted	Somewhat prepared Mental rehearsal Unrehearsed material Wrong or no props, music, etc. Not able to communicate ideas Misuses others' time Too long setup, unprepared cleanup Shortsighted Unaware	Not prepared Non-communicative Not specific Irresponsible Makes excuses Blames other people
Process	Faith in working from the unknown Self-motivated Strong sense of perseverance Confident balanced attitude Aware of developing a process Asking questions Creating steps/ following through Good problem solving skills Experiments with material Open to risk	Sometimes afraid of failing Not enough confidence and/or information Difficulty setting goals Can't identify problem Identify problem, can't create steps to solve it Doesn't ask hard questions Problems with follow through Hesitant to take risks	Stuck in fear of failure Wheel spinning No confidence Too result oriented Non-specific or no identification of problem or goals Overwhelmed or stuck in unproductive habits Doesn't pose enough questions Judges ideas before trying Little or no follow through Little or no risk Blames externals at times	Paralyzed Defeated Disengaged in process Not aware of or unwilling to set goals Gives up No attempt to follow through Blames externals

Grading Scale

100% = A+

99% - 90% = A

89% - 80% = B

79% - 70% = C

69% - 60% = D

59% and below = F
